



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

May 25, 2018

Glynn Dowdle  
Dowdle Construction Group LLC  
150 Athens Way Suite 200  
Nashville, TN 37228

Re: **RFQ # 1032678, Design Build for Farmers' Market Grand Entrance and Waste Relocation**

Dear Mr. Dowdle:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1032678 for Design Build for Farmers' Market Grand Entrance and Waste Relocation. This letter hereby notifies you of Metro's intent to award to Dowdle Construction Group LLC, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at [brad.wall@nashville.gov](mailto:brad.wall@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jeremy Frye, BAO Representative, at (615) 862-6638 or at [jeremy.frye@nashville.gov](mailto:jeremy.frye@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

**RFQ # 1032678 - Design Build for Farmers' Market Grand Entrance and Waste Relocation  
Evaluation Team Score Sheet**

Offeror	<b>Dowdle Construction Group LLC</b>
Contract Acceptance	Accepted
Cost (35 Points)	35
Qualifications and Experience (30 Points)	27
Project Approach and Process (35 Points)	35
<b>Total Evaluation Scores (100 Points Total)</b>	<b>97</b>

**Dowdle Construction Group LLC**

**Strengths**

The firm provided a detailed demonstration of their knowledge and experience in construction of this project's size and scope. The firm provided a detailed demonstration of their success in construction projects of similar size, scope, and complexity. The firm provided a detailed demonstration of their relevant project experience. The firm provided detailed resumes of key individuals that will be performing the scope of work. The firm provided a detailed description of a minimum of eight (8) projects within the last ten (10) calendar years of similar size, scope, and complexity. The firm provided a detailed demonstration of how the requirements and provisions of the scope of this project will be implemented. The firm provided a detailed understanding of the project objectives/goals and the existing conditions. The firm provided a detailed description how work will be coordinated with the Farmers' Market throughout the project, including scheduling work during operation and potential events at the site. The firm provided a detailed demonstration of the efficient use of team members, material resources, equipment, and technology necessary for completing the project efficiently within the constraints outlined in the scope of work. The firm provided a detailed description of policies and strategies for ensuring that this project will be environmentally friendly in the long-term use of the project improvements. The firm provided a detailed Gantt chart identifying the total number calendar of days for the project from the Notice to Proceed through the final completion. The firm provided a detailed description of their approach to quality management.

**Weaknesses**

The firm exceeded the page limit restrictions for the qualifications and experience section. The firm failed to provide information that documents their firm's subcontractors'/sub-consultants' qualifications to produce the required outcomes.

Enter Solicitation Title & Number Below

Design Build for Farmers' Market  
Grand Entrance and Waste  
Relocation; RFQ # 1032678

	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	20.0%	8.20%	91.80%	\$1,965,228	\$2,126,377	\$1,965,228
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Dowdle Construction Group LLC	\$1,965,228.00	\$286,080.00	\$393,046	\$262,621	\$1,702,607	Min. SBE not met

## PNP Compliance Results Form

**Department Name:** Farmers Market  
**RFP/ITB Number:** 1032678  
**Procurement Name:** Design Build for Farmers' Market Grand Entrance and Waste Relocation

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Dowdle Construction Group, LLC	Yes	Dowdle Construction Group, LLC successfully completed GFE outreach to three certified MWBEs: Gould Turner Group (WBE) \$112,828 (30%) accepted, DF&H Services (WBE) and Collaorative Studio (WBE) were both declinded due to no bid.

\*Denotes Contractor with whom follow up was required

Date :05/21/2018

Metro Buyer: Brad Wall

BAO Rep:Jeremy Frye

## BAO Small Business Assessment Sheet

<b>BAO Specialist:</b> Jeremy Frye
<b>Contract Specialist:</b> Brad Wall
<b>Date:</b> 5/21/2018

<b>Department Name:</b> Farmers' Market
<b>RFP/ITB Number:</b> 1032678

**Project Name:** Design Build for Farmers' Market Grand Entrance and Waste Relocation

Primary Contractor*	Prime Bid Amount	Comments
Dowdle Construction Group, LLC	\$1,965,228.00	Prime is an approved SBE acknowledged 20% participation requirement of SBE/SDV over life of the project as required by the solicitation.
.....	\$ -	
.....	\$ -	
.....	\$ -	
.....	\$ -	

**Column Headings**

Shaded cells in columns E and G are formula driven and should not be changed

White cells with text are fields that you can edit.

**Gray cells with bold text contain formulas that can not be changed.**

**From:** [Kennard, Tasha \(Farmer's Market\)](#)  
**To:** [Wall, Brad \(Finance - Procurement\)](#); [Kizer, Charles \(Farmer's Market\)](#)  
**Cc:** ["Michelle Scopel"](#)  
**Subject:** RE: RFQ # 1032678 Design Build for Farmers' Market Grand Entrance and Waste Relocation  
**Date:** Tuesday, May 22, 2018 12:13:30 PM

---

Per our discussion yesterday, we would like to have a meeting to discuss the market up percentage and determine if there are any potential cost savings before finalizing the contract. Otherwise, we are ready to proceed with the single bidder.

---

**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Tuesday, May 22, 2018 11:08 AM  
**To:** Kennard, Tasha (Farmer's Market); Kizer, Charles (Farmer's Market)  
**Cc:** 'Michelle Scopel'  
**Subject:** RFQ # 1032678 Design Build for Farmers' Market Grand Entrance and Waste Relocation

Good Morning,

RFQ # 1032678 closed with a single bid from **Dowdle Construction Group LLC**. The bid form is attached for your viewing. Does the department think the offer is fair and reasonable? Please let me know if I have the department's approval to move forward with awarding the single bidder.

Thanks,

Brad Wall  
Procurement Officer III  
Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)